

Sample Physician Assistant Resume Format (Option I)

0.75"-1" even margin on all sides
(you can also use a temporary and permanent address)

Name
Address
Telephone
E-mail (make sure it is conservative)

(for name and all major categories use 14-font, bolded; for everything else use 12-font regular)

***Double Space between each major category**

Objective (optional)- States the position you are looking for. It must be job specific.

OR

Profile (optional)- Powerful statement that sums up your character, education and related experiences. It must be concise and specific to your chosen field.

*Also, you may choose to leave off the objective or profile, and target each cover letter to the position opening. You can also include an objective and a profile that relates to the position you are applying for.

Patient Care Philosophy (optional)

Education

List Degree Program, College, Location, Graduation month and year, GPA (optional if it is 3.0 or higher). If you have additional degrees, double-space and list with the same format.

Thesis or Research Project (12-font, bolded) - can go under degree or keep as a separate heading. List title of thesis or research project. Single spaced 12-font.

Honors/Scholarships (optional)

List the honor and year you received it. Lead with the most recent first.

Languages (optional)

You may include first before your experience if its applicable to your job target
e.g. Fluent in Spanish

Clinical Experience

Internal medicine. Family medicine. General Surgery. Pediatrics. OB/Gyn. Psychiatry. Emergency medicine. Orthopedics. Primary care. General Practice.

List all rotations and asterisk the rotations you want to highlight with descriptions. Use action verbs and focus on highest level of clinical skills.

Primary Care (12-font, bolded)

Name of hospital, clinic, or private practice, Location, Dates

Sample descriptions should describe setting, patient populations, and give examples of diagnosis and examples of specific clinical skills. e.g. treatments

- Treated a diverse case load of patients with diagnosis including _____, _____, and _____
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Internal Medicine (12-font, bolded)

Name of hospital, clinic, or private practice, Location, Dates

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Name (14-font, bolded)

Pg. #

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Surgery (12-font, bolded)

Name of hospital, clinic, or private practice, Location, Dates

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Emergency Medicine (12-font, bolded)

Name of hospital, clinic, private practice, Location, Dates

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Attached to resume (not considered part of resume). List only the areas where you completed rotations.
Clinical Sites (Physician Assistant Studies)

Primary Care

Family Medicine, hospital, location, dates

Internal Medicine, hospital, location, dates

Inpatient, hospital, location, dates

Pediatric Medicine

Pediatrics, hospital, location, dates

Neonatology, hospital, location, dates

Specialties

Surgery, hospital, location, dates

Emergency Medicine, hospital, location, dates

Obstetrics and Gynecology, hospital, location, dates

Geriatrics, hospital, location, dates

Orthopedic Medicine, hospital, location, dates

Additional Work Experience

Include part-time and full-time positions not directly related to your major/job target

(Your previous work experience should only include jobs during university/college years)

*See **Related Experience** or **Community Involvement** sections and include here if applicable to your job target.

Please note that the suggested length is no longer than two pages for a resume. There are a few exceptions to this rule. This sample resume has more information than two pages in order to give a better overview of possible categories and descriptions.